

 Government eProcurement System	eProcurement System Government of India
	Tender Details

Date : 23-Dec-2020 04:09 PM

Print

Basic Details

Organisation Chain	Department of Agricultural Research and Education Indian Council of Agricultural Research,DoARE,MoA Indian Institute of Oilseeds Research-Hyderabad		
Tender Reference Number	5(3)/2020-21/st		
Tender ID	2020_DARE_605288_1		
Tender Type	Open Tender	Form of contract	Supply
Tender Category	Goods	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	Yes
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Offline	S.No	Instrument Type
	1	Bankers Cheque
	2	Bank Guarantee
	3	Demand Draft

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Scanned copy of Signed and stamped tender document and Bidder Profile
		.pdf	Scanned copy of Demand Draft of Rs 1400 as EMD
		.pdf	Scanned copy of List of Government Institutions to which they have supplied books in the last thr
		.pdf	Scanned copy of GST Registration of the firm
		.pdf	Scanned copy of Latest IT returns filled by the firm
		.pdf	Scanned copy of

			Letter containing the details of discount offered on the supplies.
2	Finance	.xls	boq/financial bid

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	1,400	EMD through BG/ST or EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	ICAR UNIT IIOR ACCOUNT	EMD Payable At	HYDERABAD

Work /Item(s)

Title	Supply of Library books(Indian/Foreign)				
Work Description	Supply of Library books(Indian/Foreign)				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	No				
Tender Value in ₹	0.00	Product Category	Miscellaneous Goods	Sub category	library Books
Contract Type	Tender	Bid Validity(Days)	90	Period Of Work(Days)	60
Location	HYDERABAD	Pincode	500030	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	HYDERABAD
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	24-Dec-2020 11:00 AM	Bid Opening Date	16-Jan-2021 11:00 AM
Document Download / Sale Start Date	24-Dec-2020 11:00 AM	Document Download / Sale End Date	15-Jan-2021 11:00 AM
Clarification Start Date	24-Dec-2020 11:00 AM	Clarification End Date	13-Jan-2021 03:00 PM
Bid Submission Start Date	24-Dec-2020 11:30 AM	Bid Submission End Date	15-Jan-2021 11:00 AM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)	
	1	Tendernotice_1.pdf	Tender Document	720.59	
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_636157.xls	Financial Bid	340.00
	2	Tender Documents	BOOKSTENDER2021.pdf	Tender Document	706.49

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	psatya.srinivas@icar.gov.in	srinivas P S	SATYA SRINIVAS POTHUKUCHI
2.	shitanshu.kumar@icar.gov.in	Shitanshu Kumar	SHITANSHU KUMAR
3.	fao.iior@icar.gov.in	K SRINIVASA RAO	KALISETTY SRINIVASA RAO
4.	g.suresh@icar.gov.in	Suresh Guduru	SURESH GUDURU

GeMARPTS Details

Reason for non availability of GeMARPTS ID	Urgent nature of Procurement
Remarks	Library Books are not available at Gem Portal
Document Name	Scan_20201223_160657.pdf
Document Size (in KB)	2533.71

Tender Inviting Authority

Name	DIRECTOR ICAR IIOR
Address	ICAR-IIOR RAJENDRA NAGAR, HYDERABAD-500030

Tender Creator Details

Created By	RAKESH GEEDA
Designation	Assistant
Created Date	23-Dec-2020 02:33 PM



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राजेंद्रनगर, हैदराबाद-500 030, तेलंगाना राज्य, भारत
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Tender Document for Empanelment of Vendors of Books

Online Bids are invited from the interested bidders under **two bid systems for supply of Foreign / Indian books** at Indian Institute of Oilseeds Research (IIOR), Rajendranagar, Hyderabad-500030. Manual bids shall not be entertained at all.

Tender documents may be downloaded from e-Procurement website of CPP portal <https://eprocure.gov.in/eprocure/app> as per the schedule as given in **CRITICAL DATE SHEET** as under:

Tender No.	F.No. 5(3)/2020-21/St
Document Download Start Date and Time	From 24.12.2020 11:00 A.M
Bid Submission Start Date and Time	From 24.12.2020 11:30 A.M
Bid Submission End Date and Time	15.01.2021 upto 11:00 A.M
Date and Time for Opening of Bids	16.01.2021 at 11:00 A.M
Address for Communication	Senior Administrative Officer Indian Institute of Oilseeds Research (IIOR), Rajendranagar; Hyderabad- 500030. Sao.iior@icar.gov.in Phone : 040-24598200

In the event of the above specified date being declared a holiday, bids will be received up to the appointed time on the next working day.

The intending Firm/Vendor has to deposit Bid Security (EMD) amounting to Rs 1400.00(Rupees One Thousand and Four Hundred Only) should be deposited in the form of crossed demand draft / banker's cheque in favour of. "ICAR Unit IIOR A/c." payable at Hyderabad. The EMD must be valid for 90 days. The tenders of the firms/declares who do not deposit EMD in the above said manner is liable to be rejected.

The Director, IIOR, Hyderabad reserves the right to accept or reject any or all tenders without assigning any reason thereof.

DIRECTOR
ICAR-IIOR



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Terms and Conditions:

1. The Tender Document shall be uploaded by the vendor with seal and signature on every page. The bidders may keep a photocopy of the same for their own records.
2. The Supplier must upload a list of Government Institutions to which they have supplied books in the last three years along with proof.
3. Bids uploaded late, improperly sealed or with overwriting/corrections in the bid document shall be rejected.
4. Empanelment means just eligibility of a bookseller to receive order for supply of books if selected for purchase by the concerned officer of the ICAR Unit.
5. Discount rates offered by the firms shall not be linked with the quantum of the purchase order.
6. Also, the firm shall have to deposit a bank guarantee of 03% of the value of supply order as the Performance Security. The Bank Guarantee Documents will be returned after the successful performance of the concerned firm during the contract period. However, in case of unsatisfactory service provided by the supplier, the Performance Security is liable to be forfeited.
7. The ICAR Unit may empanel more than one Supplier/Publisher and shall be free to purchase books and journals through any one or more of them. However, the act of empanelment shall not deprive the ICAR Unit of its right to purchase books and journals directly without routing them through the empanelled agencies.
8. The Supplier shall supply all the ordered books within the period (20 days for Indian Publication and 90 days for Foreign Publication) from the date as specified in the purchase order. If the supply is not received within the stipulated time, the ICAR Unit reserves the right to cancel either the entire order or part thereof without any further notice/reminder. In case, the supplier needs some more time for supply, he/she should seek in writing on sound grounds, further time from the concerned officer at least four days before supply date expires.
9. All E-Books/Books/Annual Reviews/ Monographs shall be supplied with an authentic price proof.
10. If a book is ordered from abroad, information should be provided according before sourcing such books.
11. The Supplier shall append the declaration on the bill that—
 - a. Only the latest editions of the books etc. have been supplied.
 - b. The actual prices of Publications have been charged without any handling/postage charges.
 - c. These are not remaindered titles/ damaged books with missing pages.



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- d. The Indian/Low priced editions of these publications (if foreign) are not available in India
12. Damaged books, books with missing pages shall have to accept back by the supplier even after they have been stamped for accessioning.
 13. Any Supplier found to have cheated by supplying old and remaindered books and defaulted in supplying books even on extended time limit without reasonable grounds, will be liable for blacklisting besides imposition of penalty to the tune ICAR Unit may deem fit.
 14. In case of cheating by charging more than actual Publisher's Price, the Firm can be punished by blacklisting/forfeiting the Performance Security deposit or both.
 15. The Good Offices Committee (GOC) rates should not be used for exchange rate assist is not a Government entity. On obtaining the proof of RBI/ nationalized bank exchange selling rates having prices in foreign currencies on the date of invoice for (a) books and other monographs, payment will be made against pre-receipted bills after the supply is made against the proper purchase orders issued by the ICAR Unit. Price Proof: Accepted Price Proof are :(Signed & Stamped by supplier) distributor's invoice to supplier, Printout from the Publisher's catalogue, Photocopy from Publisher Catalogue For some Indian publications, price mentioned on the title Alternatively, Library also cross verifies the prices from publisher's website. Such printouts verified and signed by library staff will be accepted as price proof.
 16. The ICAR Unit reserves the right to reject any or all Bids/Offer without assigning any reason or cancel the process at any time.
 17. Exhibitions: Library may arrange for book exhibitions through publishers or their representatives or the empanelled suppliers. Institute will facilitate the exhibitions by providing the space, basic furniture, indent forms, etc. for obtaining book recommendations.
 18. The latest paperback editions should always be supplied unless otherwise mentioned. Indian reprints/editions, if available should be supplied. Librarian of ICAR-IIOR should be consulted beforehand if vendors intend to supply hardback editions, if the ordered paperback edition is not available.
 19. Payment will be made within 45 days from the date of receipt of the Invoice.
 20. Any disputes arising out of this order will be subject to the jurisdiction of Ranga Reddy District.



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Documents to be uploaded in Technical Bid

1. Scanned copy of Signed and stamped tender document and Bidder Profile
2. Scanned copy of Demand Draft of Rs 1400 as EMD, drawn in favour of "ICAR Unit IIOR A/c."
3. Scanned copy of List of Government Institutions to which they have supplied books in the last three years along with proof.
4. Scanned copy of GST Registration of the firm
5. Scanned copy of Latest IT returns filled by the firm
6. Scanned copy of Letter containing the details of discount offered on the supplies.

Documents to be uploaded in Financial Bid

1. Financial Bid as per BOQ



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INSTRUCTION FOR ONLINE BID SUBMISSION:

The bidders are requested to submit soft. copies of their bids electronically on the CPP Portal, using valid user ID and Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION:

- Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link **“Online Bidder Enrolment”** on the CPP Portal which is free of charge.
- As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority Recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC /e-Token.

SEARCHING FOR TENDER DOCUMENTS:

- There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, other keywords etc, to search for a tender published on the CPP Portal.
- Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective “My Tenders” folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.



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- The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS:

- Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents – including the names and content of each of the document that need to be submitted. **Any deviation from these may lead to rejection of the bid.**
- Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF / JPG formats. Documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN Card Copy, TIN, Annual Turnover details, Auditor Certificates etc.) has been provided to the bidders. Bidders can use “My Space” or Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS:

- Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission date & time. Bidder will be responsible for any delay due to any issues/ reason.
- The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- Bidder has to select the payment option as “Online” to pay the tender fee / EMD as applicable and enter details of the instrument.
- Bidder should prepare the EMD as per the instructions specified in the tender document. The Original should be posted / couriered / given in person to the concerned official, latest by the last date and time of bid submission or as specified in the tender documents. The details of the DD / any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. **Otherwise the uploaded bid will be rejected.**
- Bidders are requested to note that they should necessary submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all



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the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changes. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. **If the BoQ file is found to be modified by the bidder, the bid will be rejected.**

- The server time (which is displayed on the bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers / bid openers public keys.
- The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS:

- Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.



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SL No	Title	Author	Year
1	Handbook of competitive biotechnology ISBN:9788170195931 Year : 2018	Ray A K	2018
2	Beyond crop per Drop:Assessing Agricultural water productivity and Efficiency in a maturing water economy Year : 2018	Susma M,david and tregu	2018
3	Basic Physical chemisrty ISBN 9780471031963 Year : 1987	Walter,J M	1987
4	Text book of polymer science, 3rd edition ISBN 9780471031963 Year : 1984	F W Billmeyer Jr,	1984
5	Nanoparticle Drug delivery systems volume 166 of Drugs and the pharmaceutica I sciences series illustrated ISBN 9780849390739 Year : 2007	Deepak thassu Michel Deleers,Yashwantpathak	2007
6	Text book of Biophysical chemistry ISBN 9781403929433 Year : 2008	U N Dash, A	2008
7	Approaches to plant stress and their management Year : 2014	Gaur	2014
8	Nadi Ked weep Year : 2016	Ageya	2016
9	Vyam Rakshayam Year : 2016	Acharya Chatursen	2016
10	Kali Kathavia bye pass Year : 2005	Alaka Sarabgi	2005
11	Maine Mandu Nahi Dekha Year : 2018	Swadesh Deepak	2018
12	Galib Chuti Sharab Year : 2009	Ravindra Kalya	2009
13	Aaag ka Dariya Year : 2014	Kurtal N. hyder	2014
14	Agni Purush Year : 2001	Shayam bihari Shyamal	2001
15	Manas ka Hans Year : 1997	Amrit lal nagar	1997
16	Mohan das Year : 2009	Uday prakash	2009



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17	Aadhunik Vyavharik shasys vigyan ke siddhant Year : 2017	Meena& Ram Narayan	2017
18	Agricultural insects pests and their control Year : 2018	Peters,1	2018
19	Applied Genetics of Oilseed crops Year : 2018	Ramanathan T	2018
20	India 2020 Reference manual Year : 2018	Publication Div	2018
21	Manorama yearbook 2020 Year : 2019	Mammen Mathew	2019
22	Constitution of india {as on 26th june 2005} Latest Year : 2019	Publication Div Govt.of india	2019
23	Agriculture statistics at a glance 2019 Year : 2019	ministry of Agri Dept .Agrl coop	2019
24	Economic survey 2019-20 Year : 2020	Min.of fin.GOI	2020
25	Heterosis Breeding Year : 1999	Singh P	1999
26	Handbook of practical Nematology Year : 2011	Bajaj H K	2011
27	Agricultural Biotechnology Year : 2017	Goutham V K	2017
28	Introduction to Quantitative Genetics Year : 2018	Falconer D S and Trudy	2018
29	Molecular Markers and plant biotechnolog8 Year : 2019	Tomar,Rukam S	2018
30	Agricultural sciences:Gene sequenceing and mapping Year : 2018	Sharma Ramniwas	2018
31	Genetic engineering for crop protection Year : 2018	Alam M A	2018
32	Extension Methods at a Glance Year : 2017	Sujeetha T N	2017